

Revised KYC Text File Structure

S. No	Field Name	Type	Size	Validation	Remark
1.	UAN	Number	12	<ol style="list-style-type: none"> 1. Mandatory 2. Number should be as per verhoeff algorithm 3. UAN should present in database 4. Atleast one member id linked with UAN should be of the same establishment who is uploading the file 	
2.	Document Type	Character	1	<ol style="list-style-type: none"> 1. Mandatory 2. Only from the list given in Remark 	N-National Population Register A- AADHAR P- Permanent Account Number B- Bank Account Number T- Passport D- Driving License E- Election Card R- Ration Card
3.	Document Number	Character	30	<ol style="list-style-type: none"> 1. Mandatory 2. Other Validations should according to document type 	
4.	IFSC Code	Character	11	If at serial number 2 Value is 'B' then not null otherwise blank	
5.	Name	Character	85	<ol style="list-style-type: none"> 1. Mandatory 2. Special Characters are not allowed 	Name should be as, as appear in KYC document
6.	Expiry Date	Date		<ol style="list-style-type: none"> 1. If at serial number 2 value is 'D' or 'T' then not null otherwise blank 2. If not null should be greater than system date 	Date format should be dd/mm/YYYY
7.	Educational Qualifications	Character	1	Optional Valid Values in {'I', 'N', 'M', 'S', 'G', 'P', 'D'} or blank	I - Illiterate N – Non Matric M - Matric S - Senior Secondary G - Graduate P - Post Graduate D - Doctorate
8.	Physically Handicap	Character	1	Optional Y or N or blank	Y - Yes N - No
9.	Physically Handicap	Character	1	If 8 is Y than mandatory Values in {'L', 'V', 'H'} or blank	L - Locomotive disability V - Visual

	Category				H - Hearing
10	Gender	Character	1	Optional M or F or T or blank	M - Male F - Female T - Trans Gender
11	International Worker	Character	1	Optional Y or N or blank	Y - Yes N - No
12	Marital Status	Character	1	Optional M or U or W or D or blank	M - Married U - Un-Married W - Widow/Widower D - Divorcee
13	Est ID	Character	15	Mandatory This establishment should match with establishment login.	

Steps to create Bulk KYC Text File :

- 1) Create Excel File with 13 columns as described in above table.
- 2) Save excel file as CSV (Comma Separated Value MS-DOS)
- 3) Open CSV in text editor like Notepad / Wordpad etc
- 4) Replace , with '#~#'
- 5) Save as filename.txt
- 6) This txt file has to be uploaded under KYC – Upload Bulk KYC Text File

Screenshots for creating bulk KYC text file are shown hereunder :

Sample Excel File

U	A	B	C	D	E	F	G	H	I	J	K	L	M
UAN	DOCUMENT TYPE	DOCUMENT NO.	IFSC CODE	NAME	EXPIRY DATE	EDUCATIONAL QUALIFICATION	PHYSICALLY HANDICAP	PHYSICALLY HANDICAP CATEGORY	GENDER	INTERNATIONAL WORKER	MARITAL STATUS	ESTABLISHMENT ID	
100018336042	A	123456789012		SURESH		M	N		M	N	M	DSNHFP0015639000	
100024872890	P	AHAPICL230		SHRIAVAN		N	N		M	N	U	DSNHFP0015639000	
100018336035	D	DL-1234567890123		SENDRITA	12/02/2015	G	N		F	N	W	DSNHFP0015639000	
100018336028	B	12345678901	58IN0001234	ASHOK		D	N		M	N	D	DSNHFP0015639000	
100024872888	A	423476789030		SUDHR		S	N		M	Y	M	DSNHFP0015639000	
100018336019	B	2245678906	58IN0001234	SUDHR		S	N		M	Y	M	DSNHFP0015639000	
100018336003	P	ABCDE872501		SUDHR		S	N		M	Y	M	DSNHFP0015639000	
100024872874	E	874563820913		SONIA		I	N		F	N	U	DSNHFP0015639000	
100018335996	A	555678904432		RHEA		N	N		F	N	U	DSNHFP0015639000	
100018335983	A	894367330291		RUBY		N	N		F	N	D	DSNHFP0015639000	
100024872861	D	DL-7833447890122		ANAMIKA	01/09/2017	N	N		F	N	M	DSNHFP0015639000	
100018335977	A	999220450788		ANMOL		N	N		M	N	M	DSNHFP0015639000	
100018335965	P	AUIPC7183P		ANIYAN		M	N		M	N	M	DSNHFP0015639000	
100024872857	A	7103427896016		SAHR		M	Y	L	M	N	M	DSNHFP0015639000	
100018335954	P	PJHJ18189+		SAMIRA		N	N		F	N	M	DSNHFP0015639000	
100018335943	A	620943538001		RUPESH		I	N		M	N	U	DSNHFP0015639000	
100024872842	A	400059626134		SAGAR		G	Y	V	M	N	U	DSNHFP0015639000	
100018335931	P	ABCDE1520M		RHYDHM		G	N		F	N	U	DSNHFP0015639000	
100018335920	B	90043388682	58IN0001234	RAISHRI		G	N		F	Y	D	DSNHFP0015639000	
100018335912	B	24900145008	58IN0001234	SADHNA		M	Y	H	F	N	W	DSNHFP0015639000	